

BARRINGTON COUNTRYSIDE PARK DISTRICT
P.O. BOX 1393
BARRINGTON, IL 60011
Minutes of the Regular Meeting of Commissioners December 10, 2008

Richard called the meeting to order at 7:15 P.M.

Commissioners present were:

Richard Lamkey, President
John Rosene, Secretary

Jean Maddrell, Vice President
Maureen Crump, Communications

Also present: Rosemary Nero, Administrative Assistant

Motions:

Motion to accept the November 19, 2008 Park Board minutes was made by Jean and seconded by Maureen.

3 ayes 0 nays 2 absent

Motion to accept the Treasurer's Report ending November 30, 2008 was made by John and seconded by Jean.

3 ayes 0 nays 2 absent

Motion to accept the Riding Center Rules as presented was made by John and seconded by Jean.

4 ayes 0 nays 1 absent

Motion was made to order trainer ID tags from Namifiers was made by John and seconded by Jean.

4 ayes 0 nays 1 absent

Motion to approve the draft of the Budget and Appropriations Ordinance, schedule the public hearing for 7:00 on January 14, 2009 and to publish the public notice in the pioneer press was made by Jean and seconded by John.

4 ayes 0 nays 1 absent

Motion to approve the Park Board 2009 regular meeting schedule and to publish the schedule in the Pioneer Press was made by John and seconded by Jean.

4 ayes 0 nays 1 absent

Motion to hire Juan as Octavio's temporary replacement at the rate of \$20.00 an hour was made by Maureen and seconded by John.

4 ayes 0 nays 1 absent

Motion to adjourn the meeting at 8:50 was made by Jean and seconded by John.

4 ayes 0 nays 1 absent.

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Commissioners Discussion:

Richard called the Park Board meeting to order at 7:15.

Commissioners reported that the Advisory Committee meeting was cancelled.

Jean provided the Commissioners with an expense report for the Riding Center facility. A general discussion took place about the various expenses attributed to Riding Center.

The Commissioners discussed the status of the partnership with the Fox River Valley Pony Club. Commissioners are waiting for the draft from Fred McMorris.

The Commissioners acknowledged that the long term comprehensive plan is on hold.

A general discussion took place about clarifying the Pony Club's policy for cancelling lessons due to cold weather and notifying the users of the availability of the arena.

Maureen reported that the 'Round Pen' committee is on hold.

A general discussion took place about contacting the trainers that have not registered but are still using the facility. The Commissioners agree that individuals not in compliance should be initially contacted by a letter or email.

A general discussion took place about printing and posting the rules for the Riding Center.

A general discussion took place about the process of developing a user tag program.

A general discussion took place about ordering the trainer ID tags.

A general discussion took place concerning hiring a temporary replacement for Octavio while he is on a six week vacation. Commissioners agree to hire Juan at a rate of \$20.00 per hour.

A general discussion took place about the status of the 'Banner for Bucks' fund raising program. The first banners of the pilot program will be hung by John and Octavio.

A general discussion took place about the tentative budget and appropriations ordinance which is available for public viewing and comment. Commissioners scheduled the budget and appropriations public hearing for 7:00 pm on January 14th 2009.

A general discussion took place about the 2009 schedule of meetings for the Park Board and the Advisory Committee.

Commissioners had a general discussion about the snow plowing done at the Riding Center facility.

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Commissioners had a discussion about letter/template to be sent out to individuals not in compliance with the Riding Center Rules. John will prepare a draft of the template.

Commissioners had a general discussion about the hourly wages of Octavio Huerta and Rosemary Nero and agree not to increase salaries due to the status of the economy.

Commissioners agreed to provide Octavio Huerta and Rosemary Nero with a \$300.00 bonus.

Meeting adjourned 8:50 PM.

Respectfully submitted,

John Rosene

Attach to minutes →
Approved 12/2008

Barrington Countryside Park District

**Riding Center
Rules
and
Regulations**

January 2009

Barrington Countryside Park District

| www.BC-PD.org | bcpdoffice@comcast.net | (847)783-6773 | PO Box 1393 Barrington Illinois 60011 |

Barrington Countryside Park District Riding Center Rules and Regulation

WARNING: Under the **Equine Activity Liability Act**, each participant who engages in an equine activity expressly assumes the risks of engaging in and legal responsibility for injury, loss, or damage to person or property resulting from the risk of equine activities.

Notice

The Barrington Countryside Park District Riding Center is an unsupervised facility. You ride at your own risk and assume all risk of injury when you are on Barrington Countryside Park District property.

Please contact the Park District Office by telephone: (847)783-6772 or email: bcpdoffice@comcast.net with any suggested maintenance or repair issues.

Please remember that there are many equestrian disciplines and that the Riding Center is a shared facility. Please be prepared to adjust your riding program to accommodate the current conditions in the riding arenas. Courtesy and safety should guide your behavior.

The following rules have been compiled in an effort to promote safety at the Barrington Countryside Park District Riding Center. Please review and follow them.

General Facility Rules

1. A signed Waiver, Release, Indemnification and Hold Harmless Agreement is required to be on file in the Park District office before you are authorized to use the property or facilities. These waivers are available on-line or in the information stall.
2. An SEI/ASTM equestrian helmet is **required** to be worn by **all** riders engaged in **all** mounted equestrian activity while on Park District property. Please read and follow the "Equestrian Helmet Policy".
3. Cook County Ordinances require dogs to be leashed at all times while on Park District property and/or Cook County Forest Preserve property.
4. Under Illinois law, smoking is prohibited within all buildings on Park District property.
5. The vehicle speed limit is 10 mph on Park District property.
6. The outside area along the east side of the main barn and indoor arena is designated as a **No Parking Area** because the doors located there are emergency exits for both people and horses.
7. You must remain on Park District property and supervise your horse while it is in a paddock. Please limit paddock turn-out time to ½ hour if others are waiting to use the paddock. No turn-out is allowed when the footing in the paddock is soft.

Barrington Countryside Park District Riding Center Rules and Regulation

8. Horses may not be left on Park District property overnight unless an actual emergency arises. If an actual emergency arises, please leave your name, phone number and basis of the emergency on the stall door and also leave that information in a message for the Park Board staff at (847)783-6772.
9. You are required to clean up after yourself and your horse before leaving the facility including stalls. Please turn off all lights if you are the last to leave the facility.
10. During the indoor riding season (November 1 through April 30) please adhere to the posted **Winter Indoor Arena Riding Schedule**.

Indoor and Outdoor Arena General Rules

1. Do not leave your horse unattended in an arena.
2. There is no tying of horses in any arena.
3. No lunging, in-hand/unmounted work or loose horses are allowed in an arena unless there are no other mounted riders present.
4. Clean up after yourself and your horse after you have left an arena.
5. All riders are welcome to ride in an arena during lessons EXCEPT during scheduled Pony Club lesson time.
6. Arena maintenance has priority over riding and is typically done between 5:00 AM and 8:30 AM. Please do not enter an arena during maintenance and exit an arena immediately for maintenance to begin. (Note: maintenance schedules may vary due to changing conditions and priorities.)

Indoor Arena: Please remember to remove all jumps, barrels, poles, cones and dressage letters after your use. Please return all equipment to the jump storage stall.

Note: Although the suggested capacity of the indoor arena is approximately 8 riders/horses, each rider must determine for themselves whether or not they feel they can safely ride *under the circumstances they find in the arena when they enter it.*

Outdoor Arena: Please remember that only 4 plastic jumps may remain in the outdoor arena after your use of it. Please remove any additional jumps, poles, barrels, cones and dressage letters after your use.

Please contact the Park District Office by telephone: (847)783-6772 or email: bcpdoffice@comcast.net to report compliance issues. **Note:** Repeated violators risk having their Riding Center privileges suspended.